

Children's Indoor Play Society



5606-47 Street

Wetaskiwin, Alberta T9A 2A2

www.chipswetaskiwin.com

info@chipswetaskiwin.com

Wetaskiwin Children’s Indoor Play Society (“CHIPS”) has been operating for over 35 years! CHIPS is a non-profit organization created by Moms, Dads and Guardians to give preschool kids a place to play and interact during the long winter months. It is run by a board of directors chosen by election from the general membership.

CHIPS is a **parent-supervised** playgroup. There are a variety of toys, bikes, slides, climbing structures, blocks, and parties. Your child can move from one area to another freely. It is a safe, fun environment for burning off lots of kid energy!

Meet the 2022-2023 CHIPS board Members:

President – Melissa Richardson	Vice President – Ashley Dorchester
Treasurer – Ashley Anderson	Secretary – Lacy Fontaine
Toy Wash Coordinator (1) – Vacant	Toy Wash Coordinator (2) – Vacant
Fundraising Coordinator – Vacant	Birthday Party Coordinator – Amanda Billings
Advertising Coordinator – Sarah Seinen	Party Coordinator – Kirby Spurrell
Toy Sale Coordinator – Kirby Spurrell	Casino Coordinator – Andrea Bellmore

Dates of Operation:

Tuesdays & Thursdays	Mondays & Wednesdays	The 2 nd and 4 th Fridays
9:00AM – 2:00PM	9:00AM – 11:30AM	9:00AM – 11:30AM

(Dates are subject to change. Please follow Facebook & Instagram for changes.)

Important Dates:

Party Dates	Toy Wash Days (6PM – 8PM)	Kids Used Clothing & Toy Sale (10AM – 2PM)	Fundraising
Halloween – 10/31/2022	September __ 2022		Cookie Dough Sale: Fall TBA 2022
Christmas – 12/3/2022	October __ 2022	October 1, 2022	50/50 Raffle: December 1, 2022
Valentine’s Day – 2/14/2023	November __ 2022	April 1, 2022	Chocolate Almond Sale: February 1, 2023 – March 31, 2023
Easter – 4/6/2023	December __ 2022		Arber Gift Cards: Spring TBA
Year End – 5/31/2023	January __ 2023		
	February __ 2023		
	March __ 2023		
	April __ 2023		
	May __ 2023		

September 2022						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
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30	31					

November 2022						
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December 2022						
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January 2023						
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February 2023						
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March 2023						
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April 2023						
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May 2023						
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28	29	30	31			

June 2023						
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18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2023						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2023						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Important Dates:

Red Days: CLOSED

Purple Days: 9:00AM – 11:30AM

Green Days: Extended Hours 9:00AM – 2:00PM

Blue Days: Special Events (Kickoff Party & Christmas Party) 11:00AM – 3:00PM

Orange Days: Toy Sale 10:00AM – 2:00PM

Bold Italicized Numbers: Party Days!



CHIPS MEMBERSHIP FEE OPTIONS:

#1 ~ Fundraising

\$40.00 per Year, per Child

A family maximum of \$120 year

Requirements:
Sign up to Volunteer* with one big event
+
Two (2) Toy Wash Dates
+
Required Cheques:
1 x Fundraiser Deposit Cheque – \$250.00
1 x Toy Wash Deposit Cheque – \$200.00
1 x Party Snack Deposit Cheque – \$20.00

#2 ~ Day Homes

\$120.00 per Year, per Provider

Available to Day Homes Only.

Available to all children registered in the day home.

Requirements:
→ Volunteer* in all fundraisers;
→ Partake in two (2) toy washes;
→ Contribute to one (1) party food.
+
Required Cheques:
1 x Fundraiser Deposit Cheque – \$250.00
1 x Toy Wash Deposit Cheque – \$200.00
1 x Party Snack Deposit Cheque – \$20.00

#3 ~ Non-fundraising

\$300.00 per Year, per Child

No family maximums

#4 ~ Drop In

\$5.00 per Day, per Child

No family maximums

All Membership options will give you access to CHIPS anytime we are open!

All payments are processed via Interac e-Transfer.

*Volunteer hours are the time dedicated by a member to assist in the preparation, cleanup, and support for the duration of a big event.



CHIPS INFORMATION SHEET

Who oversees CHIPS?

The success of CHIPS depends on all its members working together to provide the children with a safe, efficient place to play. The Board of Directors makes decisions for CHIPS.

The Board of Directors is elected yearly (in May) from the general membership. All members should vote in this election and consider becoming a Director. A Director supervises the registration table and meets with the Board when a meeting is called. All members will be notified of any General Meetings.

How does CHIPS support itself?

CHIPS is a non-profit society registered with the Province of Alberta. Membership fees, drop-in fees and donations pay for office supplies, expenses, parties, and any of our promotions. In the past, CHIPS has been involved in other methods of fundraising in order to buy more toys or mats. Fundraising is at the discretion of the board.

What if I just moved to Wetaskiwin in the middle of the year and would like to join CHIPS?

We will discount your membership by its prorated share to ensure you do not pay for the months in which you were not a member. You will still be required to participate in Fundraisers, one Toy Clean up and to provide a food item for one of the parties.

What if I have a complaint or a suggestion about CHIPS?

We welcome your input. Please email us at info@chipswetaskiwin.com with your recommendations or concerns. The Board will review them.

How do I know what is going on at CHIPS?

Follow us on Facebook and Instagram for any upcoming events or closures.

Who does cleanup of the toys?

We encourage children and parents to help tidy up the toys before closing to ensure everything is back in their place to ensure all children experience the facility in the same fashion. This also assists our janitorial service providers and Toy Wash volunteers.

Why doesn't CHIPS run until June?

CHIPS was created to give preschool children a place to play and be active in the cold, wet months of the year. By May, many families want to be outdoors. Extension of the CHIPS operational calendar year is a consideration with additional fundraising.

What do I do when I arrive at CHIPS?

Both parents and children are required to wear socks while at CHIPS. Coats and boots are to be put neatly near the door. There is a sign-in sheet at the Director's office for you to sign in every time you come to CHIPS. Please record the number of children under your supervision. A Director will be at the table to accept payment from Drop in attendees and to provide information about our facility/society.



Wetaskiwin Children's Indoor Play Society

Policy:

By becoming a member of CHIPS, you are expected to follow the policies and procedures set out below and to ensure any children under your care comply with the policies. Failure to abide by the CHIPS' policies set out herein may result in termination in your membership without a refund. The rules are created to protect the safety of everyone attending CHIPS and the effective, continued running of our society.

THE RULES:

- a. The parents or persons who bring children to CHIPS will, at all times, supervise them.
- b. Children between the ages of 0-10 may play with toys, on equipment, and in bouncy castle. Children over the age of 10 may not use equipment or play in the bouncy castle.
- c. DO NOT BRING or allow anyone to bring food and drinks into the play areas, and specifically not in the bouncy castle. All food and drinks they must remain in the picnic area outside or in the kitchen room located next to the Gym.
- d. Do NOT allow more than 10 children in the bouncy castle at a time.
- e. DO NOT allow anyone to bring toys into the bouncy castle. Soft balls are permitted in the bouncy house.
- f. Adults and children must always wear socks in all areas of the facility.
- g. No outdoor footwear may be used in the facility.
- h. No Bare feet in the facility.
- i. The ride on toys must remain in the Gym (by the bouncy castle).
- j. Do not allow the children to paint, draw or otherwise mark up or destroy the walls, floors or anything forming part of the building.
- k. Do not allow the children to intentionally damage the toys, equipment or any part of the building.
- l. All persons entering the CHIPS facility shall stay within the designated areas as set out on the attached document, marked "SCHEDULE A".
- m. The parents, or persons supervising the children attending CHIPS will attempt to ensure the children do not run in the hallways and will make an effort to encourage the children to refrain from screaming in the hallways and bathrooms.

PENALTIES FOR FAILURE TO COMPLY WITH THE RULES:

First Offence: The Member responsible for the offending child will receive a verbal notice. It is preferable in this case that the child be present during the discussion. The member may be provided with a copy of our policy.

It is expected that the Member will acknowledge the issue and take effort to help the child understand and follow the rule.

Second offence: Member responsible for the offending child will receive a written notice, which will outline what occurred, our policies, and what the member must do before the child may return to chips.

The Member will acknowledge the issue and make an effort to help the child follow the rule.

Third Offence: The Member will be expelled from CHIPS without a refund for the membership fees and deposit cheques may be cashed. The procedures outlined in Article 1.6 and 1.7 of our bylaws will come into effect. [we need to copy and paste these articles or attach the by law.]

At times, it becomes necessary for the board members of the Wetaskiwin Children's Indoor Play Society ("CHIPS") to make financial decisions and implement new rules. If new rules are implemented, there will be a 120-day grace period before the rule's enactment to allow all members to become informed of the rule and to raise any concerns they may have in complying with the same.

Children's Indoor Play Society



**Wetaskiwin Children's Indoor Play Society
Membership Registration Form**

Parent/Guardian/Caregiver Name: (Please Print) _____

Parent/Guardian/Caregiver Signature: _____ Date: _____

Address: _____ City/Town: _____ Province: _____

Postal Code: _____ Phone Number: _____ Email: _____

Emergency Contact: _____ Emergency Contact Number: _____

Please select which Membership Option: [#1] [#2] [#3] [#4]

<u>CHILD'S FULL NAME</u>	<u>Date of Birth</u>	<u>FEE</u>
1.		
2.		
3.		
4.		
5.		
6.		

* Day Homes must provide an attendance/registration sheet of the children in their care. * Total Fees:

Payment via EMT to info@chipswetaskiwin.com

MEMBERSHIP OPTION #1 or #2 PLEASE INCLUDE:

- FUNDRAISER DEPOSIT CHEQUE **\$250.00** Date Due By _____
- TOY WASH DEPOSIT CHEQUE **\$200.00** Date Due By _____
- PARTY DEPOSIT CHEQUE **\$20.00** Date Due By _____
- Toy Wash Date Availability: 1. _____ 2. _____
- Big Event (Volunteer Hours) Availability: _____

Where did you hear about CHIPS? (Please circle one)

Past Member Parade of Programs Newspaper Poster / Pamphlet Website Social Media

Other _____

Office Use Only:

Board Member Full Name: _____ Board Member Signature: _____ Date: _____



Wetaskiwin Children's Indoor Play Society
MEMBERSHIP RESPONSIBILITY AGREEMENT

Please initial each statement after you have read it. Please ask any questions before you initial.

1. (Initial only if you chose Option #1 or #2) I agree to work a minimum of **two** toy washes per year. I acknowledge that the toy washes occur Thursday nights and require 2 hours of my time. I may select my Thursday night on a first come, first serve basis. If I am unable to attend for my selected toy wash dates, I will find a replacement or switch my date with another volunteer and inform the TOY WASH Coordinators of the same. **If I do not show or find a replacement for myself, I forfeit my Toy Wash Cheque.** _____.
2. (Initial only if you chose Option #1 or #2) I agree to participate in the mandatory FUNDRAISER for CHIPS during the CHIPS year, which may be up to two per year. **If I do not participate, I forfeit my membership until the deposit I paid.** _____.
3. (Initial only if you chose Option #2) I agree to participate in the mandatory VOLUNTEER HOURS during the CHIPS year, which may be up to three hours per year. _____.
4. I understand that my children must wear socks (NO SHOES AT ANYTIME). I acknowledge that I can purchase socks at the office should I forget my children's socks. _____
5. I understand that I shall not allow my child(ren) to bring toys into the bouncy house at any time. Soft balls are permitted in the bouncy house. _____
6. I understand that I am responsible for cleaning up after my child(ren) after snacks or meals. NO one may take food or drinks to any area within the building, except for the snack room. _____
7. I understand that any unruly behavior, bullying or disrespect from parents or guardians to Board Members, volunteers, members, or others will not be tolerated. CHIPS reserves the right to remove anyone in breach of this rule. Attendance at CHIPS is a privilege that may be revoked at any time by a Board member. _____
8. I understand that I am SOLEY responsible for the safety and behavior of my child(ren). _____
9. I have read and understand the CHIPS Policy and Discipline Policy. _____
10. I give permission for my child(ren) to be photographed for CHIPS publicity (OPTIONAL, you are welcome to refuse). _____

Parent/Guardian/Caregiver Name: (Please Print) _____

Parent/Guardian/Caregiver Signature: _____ . Date: _____

Office Use Only:

Board Member Full Name:

Board Member Signature:

Date:
